Management Audit Report

Prepared for: [[Strata Management Group]]

Date Generated: [[Today’s Date]]

Reporting Period: [[Date from]] – [[Date to]]

Number of [[Strata Management Group]] buildings using Stratalink = [[total buildings for the group]]

*The following log shows all Stratalink activity for [[Strata Management Group]] Users during the selected reporting period. Note if more than one Strata Manager is recorded as a User against a building, the building results will be duplicated in the individual portfolios presented below.*

**User Name:** [[Strata Manager]]

**Buildings in Kelly’s portfolio** = 34

**Stratalink Service History/General Comment Entries** = 127

**Upcoming action items for all buildings in this portfolio** *(shows all ‘Next Action’ logs for today + 30 days)* = 15

**Overdue periodic inspections are noted against the following buildings in this portfolio**:

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb

**User Name:** [[Strata Manager]]

**Buildings in John’s portfolio** = 34

**Stratalink Service History/General Comment Entries** = 127

**Upcoming action items for all buildings in this portfolio** *(shows all ‘Next Action’ logs for today + 30 days)* = 15

**Overdue periodic inspections are noted against the following buildings in this portfolio**:

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb

**User Name:** [[Strata Manager]]

**Buildings in Sally’s portfolio** = 34

**Stratalink Service History/General Comment Entries** = 127

**Upcoming action items for all buildings in this portfolio** *(shows all ‘Next Action’ logs for today + 30 days)* = 15

**Overdue periodic inspections are noted against the following buildings in this portfolio**:

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb

Units Plan No Building Name Unit No Street No Street Name Suburb